

The Founders Academy
Parent Teacher Student Group
Meeting Minutes



Vision: The PTSG provides support for the staff and students of The Founders Academy and promotes student leadership and family engagement

Mission Statement: The PTSG provides support through volunteers and fundraising for student and staff needs, provides leadership opportunities for students, and opportunities for family engagement.

Date of Meeting: 01/09/2024

In Attendance: JoAnne Dexter, Cassie Hayes, Tom Huot, Jacqueline Lianos, Samantha Murch, Krissy Parsons, Sarah Rotast, Amanda Saunders, Michelle Smith, Cynthia Whitaker

1. Call to order

- The meeting was held on Google Meet due to the inclement weather.
- PTSG President, Samantha Murch, welcomed all and called the meeting to order at 6:45PM after some technical difficulties.
- All in attendance introduced themselves.

2. Review of Minutes from Previous Meeting

- Minutes of the November 14, 2023 meeting were provided and reviewed as submitted by Cynthia Whitaker.

MOTION	To approve the minutes of the November meeting with one typo correction to Tom Huot's name.		
MADE BY	Jacqueline Lianos	SECOND BY	JoAnne Dexter
VOTE	Unanimously approved by those who were present at the meeting, others abstained		

3. Dean's Report

- Dean Hayes requested assistance from the PTSG in purchasing updated walkie talkies for the school. Both Dean Hayes and Michelle Smith provided information about the importance of walkie talkies, not only at drop off and pick up, but throughout the day. Michelle Smith added a suggestion of asking parents to "adopt a walkie talkie" and purchase one to help with remaining costs.
- In addition to the need for new walkie talkies, there was also discussion about digging up the area outside the cafeteria and putting down grass.. Either of the requests would be a good Summer Send Off goal.

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4. President’s Report

- There is still an open position of Treasurer on the leadership team. Tom Huot will remain as Interim Treasurer, but anyone who is interested in the role is welcome to discuss further with Sam or Tom.

5. Fundraising Report

- There is a fundraising committee meeting next week on Tuesday 1/16 at 6pm. It will be held online. A link will be forthcoming. Please let Tom or JoAnne know if you are interested in joining.
- Conversation to include potential of an added fundraiser given the requests and current funds.

6. Treasurer’s Report

- Tom Huot prepared and distributed a Treasurer’s report through 12/31/20023.
- Current balance is \$5744.71, but this does not include some of the things we approved last meeting. The SWANK license has come out already, but we are still waiting for the printer "up to \$600," science supplies for Mrs Wherry "up to \$150," and scratch tickets for \$250 for teacher appreciation.
- As a reminder, we need to roll \$500 over to the next year.

MOTION	To donate \$1500 toward the purchase of new walkie talkies for the school.		
MADE BY	Samantha Murch	SECOND	Amanda Saunders
VOTE	Unanimously approved		

7. Membership Report

- Reminder that the membership form must be filled out a month before the ability to vote at a meeting.
- Thank you to those who have contributed toward Teacher Workshop Days
- The Baked Potato Bar for teachers needs to be moved to 1/23/24 because the Staff Development Day was moved. Sam and Jacqueline will connect and put out a request for assistance this week.
- We will continue to plan events to encourage community socialization (in addition to major fundraising events).
 - Following the last meeting, Tom had a conversation with the trivia company about a Family Trivia Night at Chunky's. It was suggested that he ask about inclement weather.policy.
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MOTION	To approve up to \$450 for Family Trivia Night event at Chunky’s		
MADE BY	Tom Huot	SECOND	Jacqueline Lianos
VOTE	Unanimously approved		

8. Student Liaison to Student Senate Report

- No Liaison elected at this time

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- 9. Committee Reports
 - Teacher Appreciation
 - Appreciation gifts voted on at the last meeting will be purchased and provided at the Teacher Workshop day on January 23rd.
 - Student Support - no requests at this time

- 10. Other Business
 - None

- 11. Closure of the meeting
 - The next meeting of the PTSG will be on 2/6/2024 at 6:30PM in the TFA library

- 12. Adjournment
 - Meeting adjourned at 7:20M

MOTION	To adjourn the meeting at 7:20PM
VOTE	Unanimously approved

Respectfully Submitted by
Cynthia Whitaker